

ENERGY MANAGER TRAINING FAX REQUEST FORM

NAVAL SCHOOL, CIVIL ENGINEER CORPS OFFICERS
3502 GOODSPEED STREET SUITE 1
PORT HUENEME, CA 93043-4336

instructions: FAX completed form to CECOS Code 133 at DSN 551-2918 or (805) 982-2918 NLT three weeks prior to training.

Person To Be Trained				
Name (Last, First, Middle)		Grade/Rank		Position
Social Security No.	Citizenship	Command UIC		Code
Activity		Major Claimant		EFD
Mailing Address		DSN Phone		DSN FAX
City, State and Zip Code		Commercial		Commercial FAX
		E-Mail Address		
Course Information				
Title of Course				
Date of Course		Location		
Course/Provider/Vendor				
Budget Officer Information				
Name		Code		
Activity		DSN Phone		DSN FAX
Address		Commercial		Commercial FAX
State and Zip Code				
Estimated Costs				
				Total
Registration/Tuition:				
Area Per Diem: (Daily Rate)				
Transportation:				
Airfare:				
Rental Car:				
Other Related Expenses: (Identify)				
TOTAL AMOUNT REQUESTED				

PROTECTION OF PRIVACY INFORMATION SHEET

Public Law 93-579 entitled the Privacy Act of 1974 requires that all claimants be informed of the purpose and uses to be made of the information which is solicited. The following is furnished to explain the reason why the information is requested and the general uses to which that information may be put.

Authority: The Naval School, Civil Engineer Corps Officers Is empowered to solicit the information requested in this form under the authority of Title 38, United States Code.

Purpose: The information requested by this form is considered relevant and necessary to maintain a record of energy managers.

Uses: The information will be used to maintain a database of energy managers as stated in the Energy Policy of 1992.

Effects of Non-Disclosure: Disclosure of the required information is voluntary. No penalty will be imposed for failure to respond.